

CHA AGM Meeting Notes

8th June 2022 at 7.00 pm – 7.30pm (by Googlemeet)

Link: <https://meet.google.com/zdu-gbmu-jea>

Present

Evelyn Prodger (Chair)
Helen Tucker (President)
Richard Hallett (Director and Treasurer)
Kirsty Protherough (Director)
David Seamark (Director)
Sue Greenwood
Tom Brookes
Trish Jay

Apologies

Katie Scott

Matters Arising from previous AGM

None

Presidents welcome

CHA President Helen Tucker was delighted to talk about the wonderful work the CHA has done over the past year saying it has been a busy and productive one. She thanked Evelyn for her Annual Report which perfectly summed up the year's wide-ranging activities. Helen was particularly pleased about the encouraging feedback she continues to receive from CHA members regarding the varied and interesting work the CHA is undertaking. The online discussion regarding the Q Case Studies for example, generated some brilliant feedback.

The CHA network has now expanded to include international members. Helen and David Seamark represented the CHA at the Integrated Care conference in Copenhagen and generated interested from Italian delegates who are wish to expand their community hospitals. Helen thanked Sue Greenwood for offering her assistance in showcasing the work of community hospitals and Jules for speaking at an Italian conference.

Helen thanked and acknowledged the following for their steadfast contributions to the work of the CHA:

- CHA staff for their ongoing support and diligence
- Q Foundation for their financial support
- Trusts and Leagues of Friends for their memberships
- CHA Committee members for their hard work
- CHA Directors, Treasurer, Chair and Administrator
- Petrina Penn for the website, Bron Somerset for the graphic design and Jenny Prodger for the literature review

Helen highlighted the positive impact of these collective contributions and looks forward to the continued promotion and development of the CHA.



Chair's Report

Evelyn circulated the Chair's [CHA Annual Report 2022](#) which features the extensive work over the year. It allowed an opportunity to reflect on the wonderful developments over the past 12 months. The CHA's reach has increased with wider representation resulting in more enquiries and interest in the CHA's work.

Helen and Richard thanked Evelyn for her excellent summary of the year's achievements. Kirsty commented on the professional look of the new CHA branding. Trish said it is useful to have the plan for the coming year in place which encourages engagement with members.

Richard requested the CHA Annual Report, CHA AGM meeting recording and the AGM meeting notes are uploaded to the CHA website.

ACTION – Helen to make CHA Annual Report, CHA AGM meeting recording and the AGM meeting notes to be available online.

Treasurer's Report

Richard updated regarding two lots of ringfenced funding:

- a) Q funded project which is part complete
- b) Special Interest Group funding

Richard commented these funds allow the CHA to undertake varied work which continues to improve its profile.

Richard also discussed the CHA operational funds. The most recent published information related to financial year 2020/2021 which showed a surplus of £750. Richard commented we were fortunate to have received research dissemination funding from the University of Birmingham which supported CHAs finances in that financial year. The accounts for 2021/22 are in progress, with an expected loss of £1000. Richard felt this was not an issue as it reflected CHAs decision to cease membership requests during the pandemic. However, more recently Richard has been pursuing paid memberships with some successes in securing payment from some League of Friends and NHS Trusts. He is confident CHA reserves will support it's operations through the current financial year. He is also encouraged by the increases in individual members who in turn promote the CHA to their organisations to join as paid members. Overall, Richard felt the CHAs financial position is positive.

Kirsty queried if Richard had had a response from her Trust following her lead. Richard is waiting to hear but commented he'd personalised the standard membership letter in his approach regarding joining the CHA.

Evelyn commented the financial position is where she expected it to be and David thanked Richard for his diligence in managing the CHAs finances.

Members Questions

There were no questions from members.

Close of AGM at 7.30pm

Evelyn thanked everyone for attending the AGM and formally concluded the meeting.